



Beaver Lake Lodge

City of Sammamish

2021-2022 Budget in Brief

Letter from the City Manager

This Budget in Brief provides a condensed summary of the city's budgeted revenues (Sources) and expenditures (Uses) for the 2021-2022 biennium. The 2021-2022 budget process included numerous Council public meetings, beginning in August through November of 2020 and including several dedicated budget public hearings to receive the public's input. Challenging trade off decisions were made by Council to move toward a balanced budget, while maintaining reserves to sustain both future investments in major capital infrastructure needs and setting aside strategic operations reserves for the upcoming two years of city operations.

Projected revenues in the 2021-2022 period are projected to drop \$6.7 million over the previous two-year period. These decreases are primarily related to reduced government grants and reduced development related revenues and direct services. On the expenditure side, there were competing operations expense needs and tough decisions were made to add police officers while cutting other city services, primarily in public works and street pavement maintenance, resulting in an operational decrease in expenses of \$2.1 million from the prior biennial budget. It should be noted, that these operational expense cuts provide the minimal funding for existing services to continue, but inflation from 2019 to 2022 service levels will continue to push costs up at a rate greater than the annual State limit of a 1% increase on property taxes, which continues to be the City's primary revenue source.

The City Council's 2021-2022 Budget puts forth a clear, dedicated plan that is deeply reflective of the community's priorities and values, while recognizing the increasing demands for city services and the corresponding costs associated with providing these necessary services to the citizens of Sammamish.

Respectfully,

Dave Rudat
City Manager



City of Sammamish Management

City Manager	Dave Rudat
Deputy City Manager	Vacant
Assistant City Manager/Director of Finance	Aaron Antin
Director of Administrative Services	Vacant
Director of Community Development	David Pyle
Director of Information Services	Jim Hominiuk
Director of Parks, Recreation and Facilities	Anjali Myer
Director of Public Works	Jeff Elekes
City Attorney	Lisa Marshall

Note: Police and Fire are contracted services

City of Sammamish,
801 228th Avenue SE,
Sammamish, WA 98075
www.sammamish.us
425-295-0500

CITY OF SAMMAMISH

At a Glance

The City of Sammamish operates as a Non-Charter Optional Code City with a Council-Manager form of government. The Mayor is a Council Member selected by the Council to chair meetings, authenticate documents and serves as the ceremonial head of the City. The Council is supported by several advisory boards and commissions. The Council appoints a full-time City Manager who is the head of the executive branch and serves as the professional administrator of the organization, coordinating day-to-day activities.

COMMUNITY INFORMATION

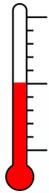
Incorporation	1999
Elevation	310 feet (average)
Land Area	23.5 square miles
Miles of City Streets	210



Sammamish City Hall

CLIMATE

AVERAGE
TEMPERATURE
53 degrees



AVERAGE
RAINFALL
35 inches



AVERAGE
SNOWFALL
3 inches



DEMOGRAPHICS

Male/Female	51.5% / 48.5%
Median Age	37.6 years
Households	21,832
Educational Attainment:	
B.A. or higher	75.2%
H.S. or higher	97.4%
Per Capita Income	\$70,377



White	61.10%
Black or African American	2.50%
American Indian and Alaskan Native	0.70%
Asian	31.40%
Native Hawaiian and Other Pacific Islander	0.10%
Some other race	0.70%
Two or more races	3.50%

Data from American Com. Survey, King Co Assessor, OFM and Census

This Budget in Brief provides a condensed summary of the City's budgeted operating revenues and expenditures for the 2021-2022 biennium along with capital highlights.

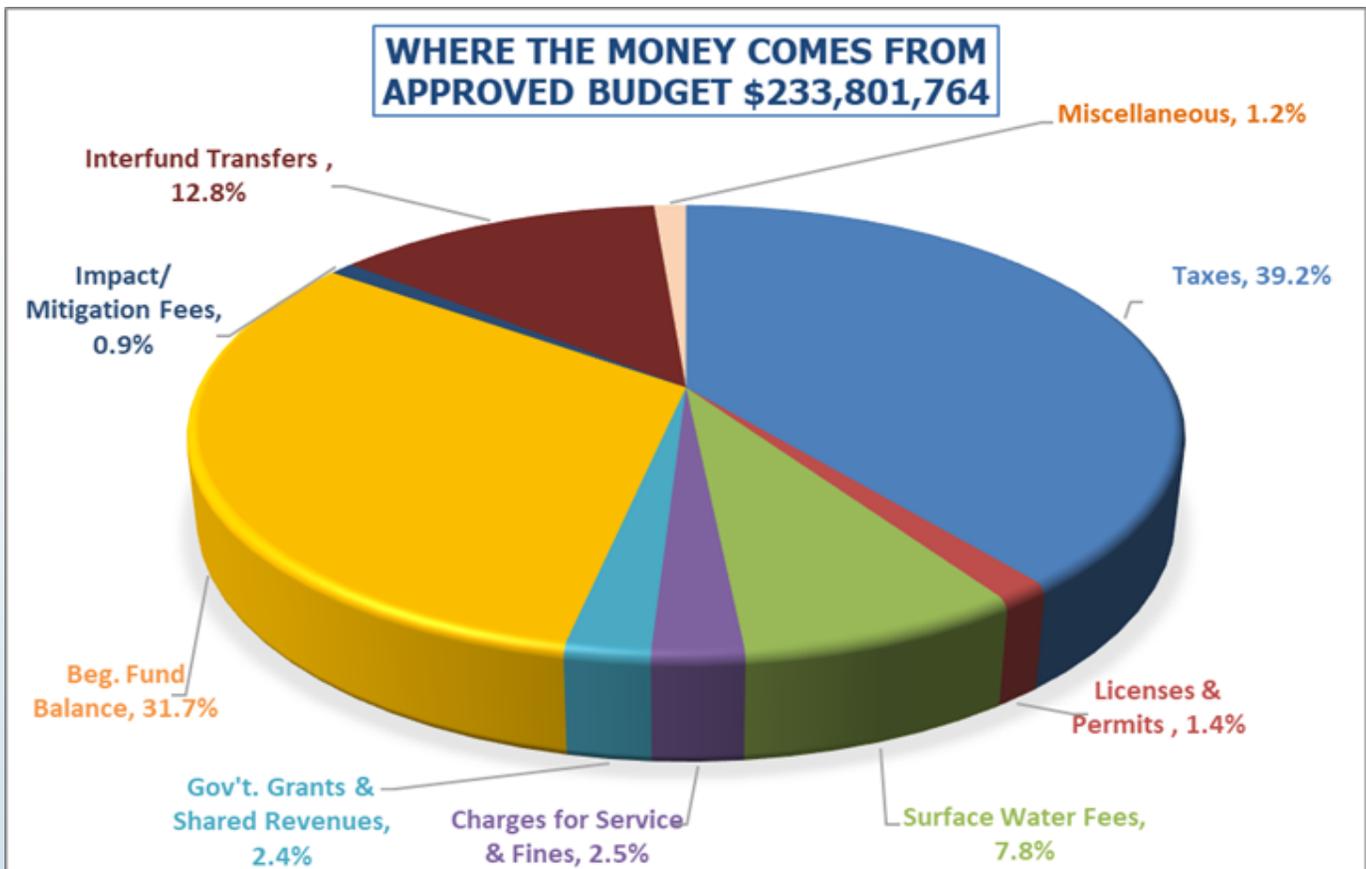
The City's complete 2021-2022 budget is available on the City's website at:

<https://www.sammamish.us/government/departments/finance-risk-management/budget-documents/>

2021-2022 Budget Highlights

Where money comes from...

- Taxes (\$91.7 million or 39.2% of the total sources budget)
 - *Property tax (\$63.9 million)*
 - *Sales taxes (\$15.0 million)*
 - *Real Estate Excise (\$12.8 million)*
- Surface Water Fees (\$18.2 million or 7.8%)
- Charges for Services and Fines (\$5.9 million or 2.5%)
- Government Grants & Shared Revenues (\$5.5 million or 2.4%)
- Licenses & Permits (\$3.3 million or 1.4%)
- Impact and Mitigation Fees (\$2.2 million or 1.0%)
- Miscellaneous (\$2.9 million or 1.2%)
- Interfund transfers (\$29.9 million or 12.8%)
- Beginning Fund Balance (\$74.2 million or 31.7%)

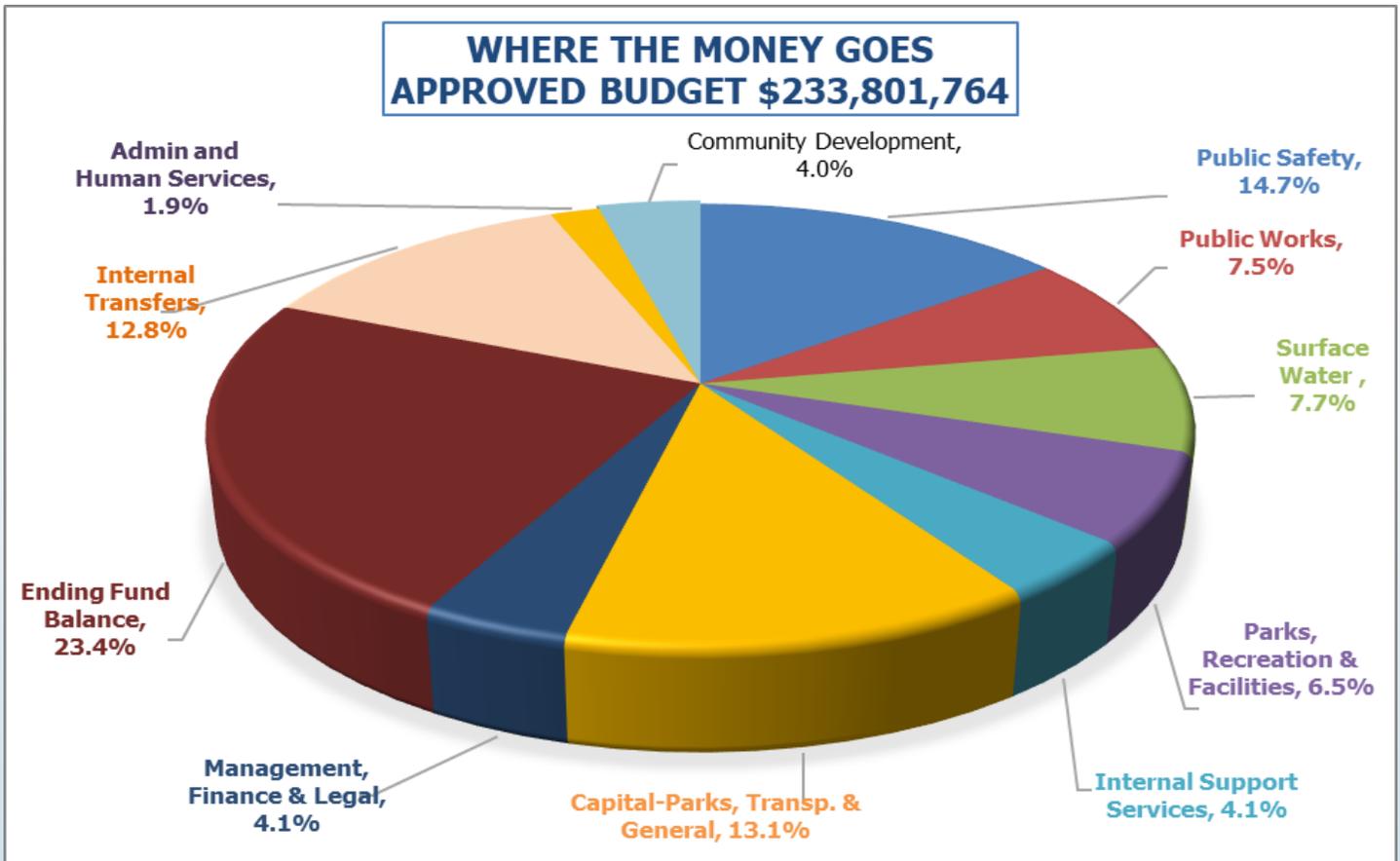


2021-2022 Budget Highlights continued

Where the money goes...

- Public Safety (\$34.4 million or 14.7% of the total uses budget)
- Capital - Parks, Trans. & General Govt. (\$30.7 million or 13.1%)
- Surface Water (\$18.0 million or 7.7%)
- Public Works (\$17.5 million or 7.5%)
- Parks, Recreation & Facilities (\$15.3 million or 6.5%)
- Management, Finance & Legal (\$9.7 million or 4.1%)
- Internal Support Services (\$9.6 million or 4.1%)
- Community Development (\$9.4 million or 4.0%)
- Admin & Human Services (\$4.5 million or 1.9%)
- Internal Transfers (\$29.9 million or 12.8%)
- Ending Fund Balance (\$54.8 million or 23.4%)

*Note: the 2021-2022 budget includes 133.25 Full time employees (FTEs) in 2021 and 134.25 in 2022.



Revenues by Source-All Funds	2019-2020 Budget	2021-2022 Budget	Difference increase / (decrease)
Property, Sales, REET, and other Taxes	\$ 85,360,000	\$ 91,679,000	\$ 6,319,000
Licenses & Permits	4,882,000	3,249,000	(1,633,000)
Charges for Service Provided & Fines	6,046,600	5,896,500	(150,100)
Gov't. Grants & Shared Revenues	10,624,173	5,522,700	(5,101,473)
Surface Water Fees	16,066,000	18,213,500	2,147,500
Impact/Mitigation Fees	9,470,000	2,227,500	(7,242,500)
Miscellaneous	3,970,880	2,914,880	(1,056,000)
Total Revenues (Sources)	\$ 136,419,653	\$ 129,703,080	\$ (6,716,573)
<i>Interfund Transfers</i>	<i>\$ 25,839,573</i>	<i>\$ 29,911,182</i>	<i>\$ 4,071,609</i>
<i>Beginning Fund Balance</i>	<i>\$ 92,536,878</i>	<i>\$ 74,187,502</i>	<i>\$ (18,349,376)</i>
Total Available Funds	\$ 254,796,104	\$ 233,801,764	\$ (20,994,340)
Expenditures (Uses) by Service-All Funds	2019-2020 Budget	2021-2022 Budget	Difference increase / (decrease)
Public Works	\$ 22,245,820	\$ 17,485,070	\$ (4,760,750)
Fire Services (EF&R) and Emerg. Mgmt	16,909,600	16,631,017	(278,583)
Police Services (King Co. Sheriff)	15,264,840	17,778,900	2,514,060
Surface Water Management	10,905,944	10,421,500	(484,444)
Parks, Recreation, & Culture	10,417,615	10,974,100	556,485
Community Development	9,900,560	9,360,250	(540,310)
Facilities	3,718,480	4,326,700	608,220
City Council, City Manager, Finance & Legal	9,107,590	9,651,300	543,710
Admin and Human Svcs	4,641,590	4,538,500	(103,090)
Internal Svcs & other	9,791,517	9,629,369	(162,148)
Total Operating Expenditures	\$ 112,903,556	\$ 110,796,706	\$ (2,106,850)
General Gov. Capital Projects	3,624,000	6,000,000	2,376,000
Parks Capital Projects	18,071,900	17,202,000	(869,900)
Transportation Capital Projects	43,732,000	7,525,200	(36,206,800)
Surface Water Capital Projects	7,181,532	7,590,256	408,724
Total Capital Expenditures	\$ 72,609,432	\$ 38,317,456	\$ (34,291,976)
Total Expenditures (Uses)	\$ 185,512,988	\$ 149,114,162	\$ (36,398,826)
<i>Interfund Transfers & Contingencies</i>	<i>\$ 30,335,574</i>	<i>\$ 29,911,182</i>	<i>\$ (424,392)</i>
<i>Ending Fund Balance</i>	<i>\$ 38,947,542</i>	<i>\$ 54,776,420</i>	<i>\$ 15,828,878</i>
Total Budgeted Uses	\$ 254,796,104	\$ 233,801,764	\$ (20,994,340)

Year over Year Variances:

Revenues for the 2021-2022 Biennium are expected to be \$129.7 million compared to \$136.4 million, for a decrease of \$6.7 million. This decrease is largely due to the combination of a reduction in government grants and a decline in development revenues and associated fees.

Operating Expenditures are budgeted at \$149.1 million for the 2021-2022 compared to \$185.5 for the prior biennium. The reduction in operating expenditures of \$2.1 million was achieved even with a \$2.5 million addition to police services and the addition of three new employees (FTEs) in 2021 and a fourth in 2022. The overall \$36.4 million decline is due to a reduction in operating expenditures of \$2.1 million or 1.9% and a reduction in capital expenditures of \$34.3 or 47.2%.

GENERAL & STREET OPERATIONS

General and Street fund revenues pay for basic city services such as police, fire, street and landscape maintenance, parks and recreation, community development and all administrative services.

NOTE: Ending fund balance (\$54.8 million) and interfund transfers (\$29.9 million) are not included in these graphs and the \$4.2 million difference between operating revenues and operating expenditures is covered by drawing down fund balance for the 2021-2022 budget period.

REVENUES:

Property Taxes = \$63.4 million
Sammamish receives about 16 cents of every tax dollar collected.

Sales Taxes = \$15.0 million
Sammamish receives 8.6 cents of every tax dollar collected within the city

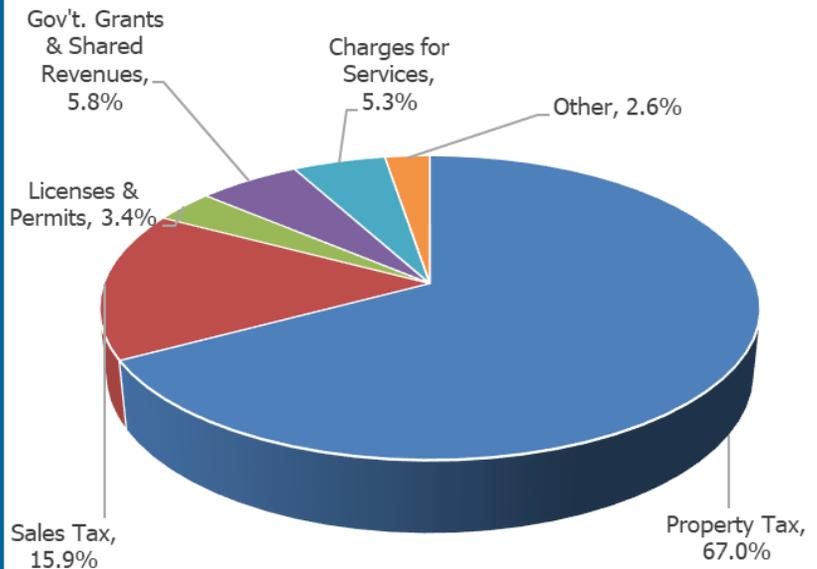
Charges for Services = \$5.0 million
Development fees, traffic concurrency test fees, field use fees

Licenses & Permits = \$3.3 million
Building permits, franchise fees, right of way permits

Gov't Grants & Shared Revenues = \$5.5 million
State shared revenue / federal, state, and county grants

Other = \$2.4 million
Interest, rent, court fines, miscellaneous

2021-2022 Operating Revenues
\$94,583,080



EXPENDITURES:

Police Services = \$17.8 million

Public Works = \$17.5 million

Fire & Emergency Mgmt. Services = \$16.6 million

Admin Svcs. and Other = \$12.6 million

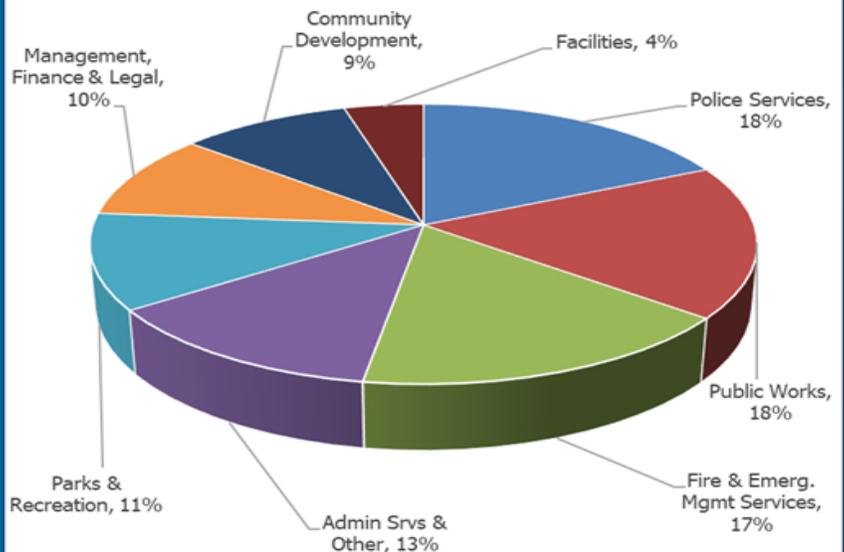
Parks & Recreation = \$11.0 million

Management, Finance & Legal = \$9.7 million

Community Devlp. = \$9.4 million

Facilities = \$4.3 million

2021-2022 Operating Expenditures
\$98,765,998



WHAT DO THESE SERVICES DO FOR THE CITIZENS?

Public Works - Provides services to plan, construct, and maintain roadways, sidewalks, and related components to promote easy movement around the city. This service area covers street maintenance such as signals, repaving, sweeping, landscape maintenance, and snow plowing as well as administration, engineering and project management services. These functions are handled by a combination of private contractors and city crews.

Fire Services - Fire protection and emergency medical services are provided in Sammamish by Eastside Fire and Rescue (EF&R) through an interlocal agreement among two fire districts and three cities. There are three fire stations within the city limits of Sammamish, typically staffed twenty-four hours per day by a three-person crew. Back up is available from the other stations in the EF&R service area as well as surrounding fire departments such as Redmond and Bellevue. In 2020 the City's Emergency Manager position was moved to EF&R.

Police Services - Police services are provided in Sammamish through a contract with the King County Sheriff's Office. This contract covers crime prevention, investigation, traffic enforcement, youth outreach programs and water safety services.

Parks, Recreation, & Culture - These are services and programs that help to make Sammamish a place where people want to live. Activities include planning for, constructing, and maintaining active and passive parks, field and facility rentals, organizing cultural activities such as 4th on the Plateau, Holiday Lighting, Teen Fest, and a summer concert series, and a vibrant Arts program that includes activities from rotating art displays in City Hall to a Lego building day. These services are partly paid for by field use and recreation program fees. Due to Covid-19, some of the activities previously hosted by the City will not occur in 2021.

Community Development - The most visible tasks of Community Development are issuing building permits and inspecting property to make sure the city's development codes are followed. Behind the "front desk" this group keeps the city in compliance with many state and federal development regulations, does long and short range planning, economic development, zoning, and helps developers successfully implement their building projects. These services are largely supported by development fees-building permits, plan review and inspection fees, etc.

Facilities - The Facilities Department manages building construction projects, oversees operation and maintenance of all City buildings and manages facility maintenance contracts.

City Council, City Manager, Finance and Legal - The City Council sets strategic direction and overall goals for the city and enacts municipal laws. The City Manager and Finance ensure the affairs and finances of the city are properly managed and are in compliance with all State and Federal laws. The Legal Department ensures the City's actions comply with applicable laws to minimize the potential for litigation and defends the City against all litigation.

Administrative Services, City Clerk, and Social & Human Services - These functions handle Council support, record keeping, human resources, contract management and human service grants.

Internal Services & Other - Includes technology, city vehicles and equipment, and risk management. General city expenditures such as credit card fees, public health and air pollution control contributions to King County are here.

WHERE DO MY TAX DOLLARS GO?

PROPERTY TAX

Property tax is the city's primary source of funding for general city services. In 2021 the city expects to receive \$31.6 million in property tax revenue. All real and personal property (except where exempt by law) is assessed by the King County Assessor at 100% of the property's fair market value. Although property taxes represent the city's largest source of revenue, at about 66% of General Fund revenues, the portion of the city's property tax levy compared to each property owner's total bill is relatively small (approximately 15-16%).

State law allows for an annual 1% increase in property taxes. The city did not levy the allowable 1% increase from 2010 through 2020 and chose to save or "bank" the amount that could have been levied for future use. The city's 2021 property tax levy includes the allowable 1% increase for 2021 plus one half of the "banked" amount from 2010 through 2020. This will cause property taxes on a home with an assessed value of \$900,000 to increase approximately \$70 in 2021. The 2021 property tax increase will go towards paying for unfunded inflationary costs between 2010 and 2020 and expanded services such as the increase in the number of Police personnel in the 2021/2022 budget.



The above graphic represents Issaquah School District, LWSD percent paid to the City is slightly higher.

SALES TAX

The sales tax rate within the City of Sammamish is 10.1% of which only 0.86% is returned to the city. The remainder goes to the State and other public agencies. In 2020 about 40% of the city's sales tax revenue came from retail sales, in particular online sales. This represents a large increase in online shopping from previous years. In the past the largest category was construction.

Additionally, the City receives a shared portion of the 0.1% State's Criminal Justice Sales Tax.

Combined for the 2021-2022 budget, the City expects to receive \$15.0 million from these sales taxes.

Sales Tax Distribution Breakdown	
Tax Jurisdiction	Percentage
State	6.49%
City	0.86%
King Co/Metro	0.90%
Sound Transit (RTA)	1.40%
King County	0.35%
Criminal Justice	0.10%
Total	10.10%

CAPITAL FUNDS

Major Project Descriptions

Parks & Recreation

- **Big Rock Park Central:** Open this new 20 acre park to the public.
- **Beaver Lake Park:** Conduct a feasibility study to analyze improvements to athletic fields.
- **Eastlake Community Field 3:** Replace existing synthetic turf and infill.
- **East Sammamish Park Court Resurfacing:** Resurface existing tennis courts and overlay with striping for pickleball.



Big Rock Park Central

Transportation

- **Issaquah-Fall City Road 242nd Avenue SE to Klahanie Dr. SE:** Widen to 5 lanes with bike lanes, curb, gutter, sidewalk and a 400 foot bridge, project will also construct 3 intersections
- **Intelligent Transportation System (ITS):** Install ITS from NE 12th Place to SR202, connect to WSDOT & Redmond traffic monitoring systems, construct Traffic Management Center (TMC) at City Hall and real time traffic cameras and closed circuit TV cameras at approximately 40 intersections



Issaquah-Fall City Road

Surface Water

- **George Davis Creek Fish Passage Culvert Project:** Install fish passable culvert under East Lake Sammamish Parkway
- **Ebright Creek Fish Passage Culvert Project:** Install fish passable culvert under East Lake Sammamish Parkway
- **Hazel Wolf Culvert Improvement Project:** Replace culvert to increase capacity between Hazel Wolf Wetland and Beaver Lake to reduce flooding



Ebright Creek

General Government

- **Fire Stations Improvements:** Improvements to the existing fire station to ensure efficient operations and compliance with applicable laws (ADA and Building Code)

SURFACE WATER

Operating and Capital Funds

The Surface Water Funds are called Enterprise Funds as they are used to budget an activity for which a fee is charged to external users for goods and services. Surface Water has an operating and a capital fund and the information on these funds is combined on this page.

SURFACE WATER SOURCES OF FUNDS	2021-2022 Budget
Beginning Fund Balance	7,354,527
Surface Water Fees	18,213,500
Developer Contrib. Fees	550,000
Beaver Lake Mgmt. Dist. Fees	120,000
Other	164,000
TOTAL SOURCES OF FUNDS	\$ 26,402,027

SURFACE WATER EXPENDITURES	2021-2022 Budget
Personnel	4,505,800
Supplies	372,400
Services & Charges	6,051,618
Capital	7,500
Interfund Transfers	1,051,213
TOTAL OPERATING EXPENDITURES	\$ 11,988,531
Surface Water Capital Improvement Projects	
George Davis Creek Fish Passage	\$ 3,050,000
Ebright Creek Fish Passage	1,600,000
Drainage Resolutions/Repairs	1,000,000
Hazel Wolf Culvert Improvement	650,000
Surface Water Component of Transp. Proj.	630,000
Other, Incl. Debt Pymts.	660,256
TOTAL CAPITAL EXPENDITURES	\$ 7,590,256
Ending Fund Balance	\$ 6,823,240
TOTAL USES OF FUNDS	\$ 26,402,027

The City has two funds dedicated to Surface Water, an operating and a capital fund. These funds are responsible for providing adequate drainage to protect lakes, streams and property, including planning, designing and building the capital facilities needed for these projects. Revenues to the operating fund come primarily through Surface Water fees that are charged to Sammamish residents. These fees cover the surface water operating expenses and some of this revenue is transferred to the capital fund to pay for the capital projects.

Sammamish City Council



Mayor Karen
Moran Term
Ends December
31, 2021



Deputy Mayor
Christie Malchow
Ends December
31, 2023



Councilmember
Ken Gamblin Term
Ends December
31, 2023



Councilmember
Chris Ross Term
Ends December
31, 2021



Councilmember
Pam Stuart Term
Ends December
31, 2021



Councilmember
Kent Treen Term
Ends December 31,
2023



Councilmember
Tom Odell Term
ends December
31, 2021

