



Department of Community Development

801 228th Ave. SE, Sammamish, WA. 98075 Phone: 4252950500 Fax: 4252950600 Web: www.sammamish.us

November 27, 2019

STCA, LLC -Peter Brennan
5335 Meadows Rd, STE 108
Lake Oswego, OR 97035

RE: Letter of Completion - Unified Zone Development Plan (UZDP2019-00562), Binding Site Plan (BSP2019-00564), Brownstone East Preliminary Subdivision (PSUB2019-00563)

The City of Sammamish received the above referenced applications for review on November 4, 2019. The City has determined the applications as submitted included the items necessary to begin review and they have been deemed complete for processing. This Letter of Completeness results in the establishment of the vesting date of November 4, 2019 accordance with SMC 20.05.050. During the review of your applications, should the City determine that further information is necessary, you will be notified with a request for additional information.

Pursuant to Sammamish Municipal Code (SMC) 20.05.020(2) these applications will be processed in accordance with the procedures for a Type III Land Use Decision permit. Decisions for Type III applications are made by the City's Hearing Examiner. The process involves an opportunity for public comment in writing or at a public hearing to be held by the Hearing Examiner. Prior to the hearing, the Community Development Department will prepare a staff report making a recommendation on the applications. Following the hearing, the Hearing Examiner will make a decision to approve, modify, or deny the applications. The decision will be based on whether the applications comply with the Sammamish Zoning Code and other applicable codes and standards.

A hearing date has not yet been set. Notice of the hearing will be given at least 14 days before the hearing. Within the next two weeks, a Notice of Application / SEPA Notification will be prepared, including a notice board posted on the subject property, a publication in the newspaper, and a mailing to property owners within 1000 feet of your proposal. A 21-day public comment period will follow the noticing. Once the proposal and supporting documentation has been determined to conform to City Codes and Standards a public hearing will be scheduled and corresponding staff recommendation to the City's Hearing Examiner issued. Following the required public hearing, a copy of the Hearing Examiner's decision will be mailed to you.

Should you have any questions concerning your application, I can be reached at 425-295-0547. Email correspondence can be sent to chankins@sammamish.us with towncenter@sammamish.us copied on all email correspondence. Please also be sure to include the project file name and file number in the subject line (e.g. "UZDP2019-00561- Brownstone East").

Regards,

Chris Hankins, Senior Planner
Community Development Department
City of Sammamish
425-295-0547
chankins@sammamish.us