

STORMWATER FACILITY INFORMATION FORM

ABOUT THE STORMWATER FACILITY INFORMATION FORM

The Stormwater Facility Information Form (FIF) is a document used to track, identify and maintain stormwater facilities. Each FIF should have an attached sketch showing all of the facility's stormwater components.

The submitted sketch is used for inspection and maintenance purposes and should not be submitted as a typical site plan, rather a scaled down version only depicting relevant storm system and site information.

If the facility will have any vegetation control for which the City will be responsible, please include a second sketch showing the mow area and the square footage to be mowed.

Please complete one copy of this form for each facility and include a Facility Sketch (see examples on pages 3 and 4) with each one.

Submittal Instructions

Complete & save this form before uploading it to MyBuildingPermit.com in the "File Upload" section along with the rest of the submittal documents.

Resources

[King County iMap](#)
[Sammamish Property Tool](#)

Questions?

[Submit Project Guidance](#)
[Visit the Permit Center](#)

City of Sammamish
801 228th Ave SE
Sammamish, WA 98075
www.sammamish.us

STORMWATER FACILITY INFORMATION FORM



STORMWATER FACILITY INFORMATION

Type of Facility:

Residential Privately Owned Residential Commercial Regional CIP

Is this a City project? Yes No

If yes, which department? _____

Year of Stormwater Design Manual: KCSWDM _____

Plat or Project Name: _____

Facility Location: _____
(tract name parcel number and nearest address)

Latitude: _____ Longitude: _____

Components:

(e.g. Detention/wet pond, storm filter, rain garden, etc.)

1. _____
2. _____
3. _____
4. _____

VEGETATION CONTROL INFORMATION

Vegetation control needed from City? Yes No

If yes, please provide Facility Sketch with Vegetation Control (see example in Attachment 2).

Square footage of vegetated area: _____

Maintained by: City Private Party: _____
(please specify)

Fence: Yes No

If yes, what material is the fence made of? Chain Link Wood

Maintained by: City Private Party: _____
(please specify)

Number storm filter cartridges installed: _____ Storm filter cartridge media type: _____
(if applicable) (if applicable)

Size of storm filter cartridges: _____
(if applicable)

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SUBMITTAL CHECKLIST

Please upload one PDF with the title *Stormwater Facility Information* that includes the below items:

- Completed Stormwater Facility Information Form (one for each facility)
- Required Facility Sketch (see Attachment 1 for example)

Please include the following:

- North arrow
- A legend
- The development's name & location
- Relevant storm system and site information (pipes, catch basins, control structures, vaults, dispersion devices, etc.)

- Facility Sketch with Vegetation Control (if applicable – see Attachment 2 for example)

Please include the following:

- North arrow
- A legend
- The development's name & location
- The mow area and the square footage to be mowed

THIS SECTION TO BE COMPLETED BY CITY STAFF

Facility Numbers: DS _____

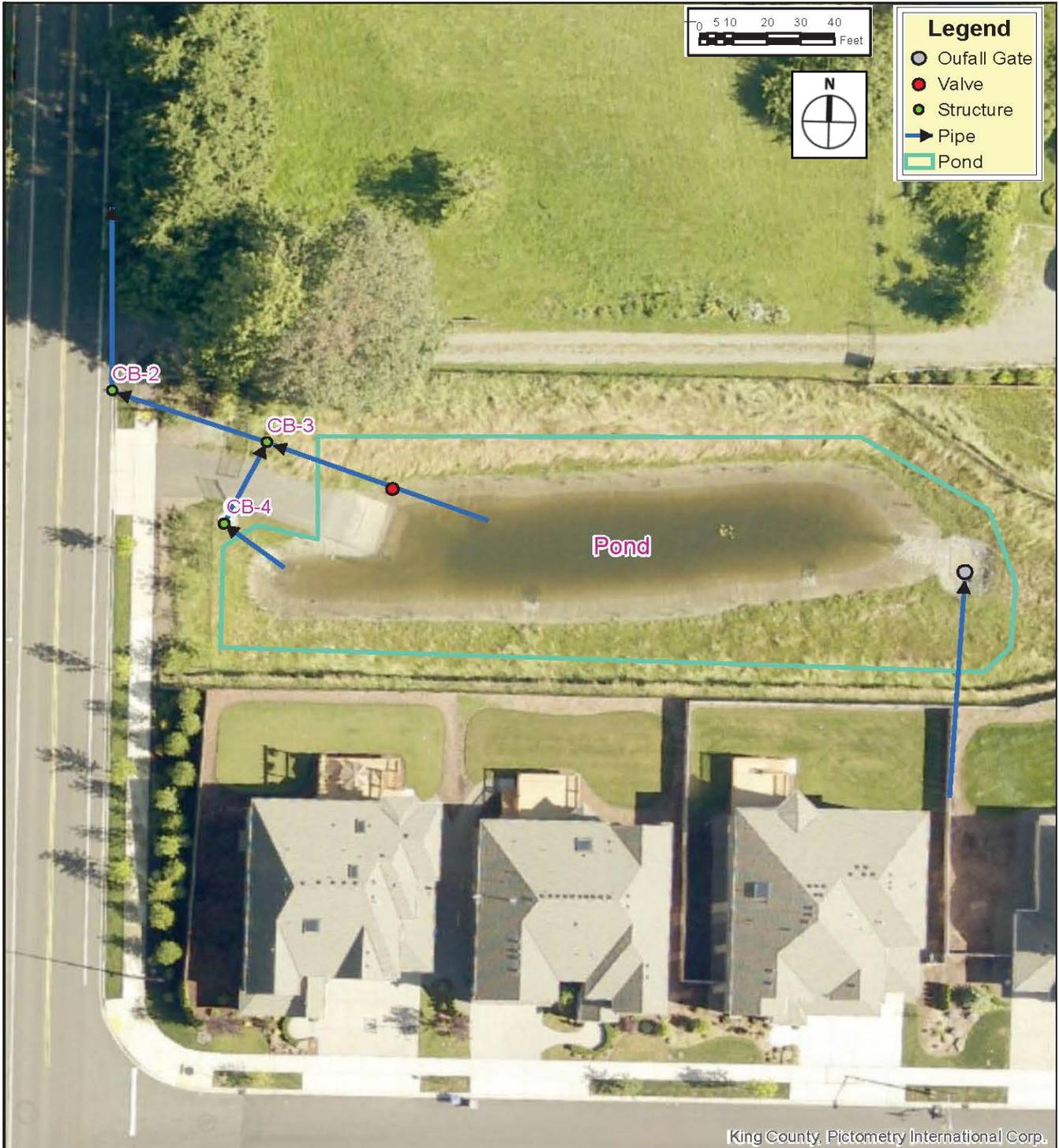
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ATTACHMENT 1: REQUIRED FACILITY SKETCH (SAMPLE)

Facility Number: _____ Location: _____

Development Name: _____ Drawn By: _____

Date: _____



STORMWATER FACILITY INFORMATION FORM

ATTACHMENT 2: FACILITY SKETCH WITH VEGETATION CONTROL (SAMPLE)

Facility Number: _____ Location: _____

Development Name: _____ Drawn By: _____

Date: _____ Area to be Mowed: _____

(Square Feet)

