



Public Works Department

801 228th Avenue SE - Sammamish WA 98075 - Phone: 425-295-0500 - Fax 425-295-0600 web: www.sammamish.us

2-Year Maintenance and Defect Request for Acceptance

Project Information

DATE: _____

PROJECT NAME: _____

PERMIT NO: _____

APPLICANT NAME: _____

DEVELOPER PROJECT MANAGER: _____

DEVELOPER MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

EMAIL: _____ DAYTIME PHONE: _____

First Submittal Items

	Letter summarizing field changes, and other considerations to be aware of in the record drawings and final corrected report.
	Final Corrected Technical Information Report (TIR) <ul style="list-style-type: none"> • Updated Bond Quantity Worksheet • Stormwater Facility Information Form
	Stormwater BMP and Facility Certification Letter or Certificate, if applicable
	Final Geotechnical Report
	Special Inspection Reports, if applicable
	CCTV Pipe Inspection Video
	22" x 34" as-built draft plan set (PDF) 11" x 17" as-built draft plan set (paper, 1 copy) <ul style="list-style-type: none"> • Include landscaping sheets, exclude erosion control sheets. • Include the following statement on each sheet, "These plans are record drawings and the information shown accurately reflects existing field conditions as of this date <u>XX/XX/20XX</u>."
	Proof Receipt of Cleaning/Jetting

Final Submittal Items

	Financial guarantee must be received
	Final Corrected TIR (pdf) <ul style="list-style-type: none"> • Final Stormwater Facility Information Form
	Final Geotechnical Report (pdf)
	22" x 34" as-built plan set (required formats below) <ul style="list-style-type: none"> • Full-size photo mylar plan set (1 copy) • AutoCAD Civil 3D 2014 files • Xref file (external reference files) • *.ctb files (color settings file) • PDF image file

Please see the [Public Works Standards](#) Appendix G for as-built submittal requirements